

Merrill Area Public Schools

Finance/Human Resources Committee Meeting Minutes

Wednesday - June 14, 2023 - 5:00 p.m. Central Office Board Rm

- I. The meeting was called to Order by: Brett Woller at 5:00pm in the Central Office Board Room

Committee/Board Members Present: Kevin Blake, Ronald Liberty, Shannon Murray, Dr. Kelley Strike, Brett Woller, Kendra Osness (standing in for Linda Yingling).

Absent: Linda Yingling

Others Present: Jacqueline Gremler, Trisha Detert

- II. Select Chairman of the Committee

Motion by Brett Woller, second by Kendra Osness to close nominations and cast a unanimous ballot for Ron Liberty to serve as Committee Chairperson. All ayes; motion carried.

- III. Public Comments to the Committee / General Subject Matter Discussion

None

- IV. Approval of [May 10, 2023, Finance/Human Resources Committee Minutes](#)

Motion by Kevin Blake, second by Kendra Osness to approve the May 10, 2023 Finance/Human Resources Committee Minutes. Motion carried with Brett Woller abstaining.

- V. **Finance**

- A. Annual Review of Contracts Over \$10,000 for FY24

Please see the attached [topic summary sheet](#) from Dr. Kelley Strike.

Discussion about possibly raising the amount above \$10,000 in policy at some point. No decision was made at this time.

I recommend a motion to forward to the full Board the approval of the continuation of the contracts with vendors and purchases as presented for the 2023-2024 fiscal year with cost variances not to exceed the lower of 5% or \$10,000. Motion by Brett Woller, second by Kendra Osness. All ayes, motion carried unanimously.

B. FY24 Preliminary Budget Update - Informational Only

Dr. Kelley Strike shared that the Joint Finance Committee met on June 13th to discuss the K-12 education budget. Dr. Kelley Strike provided a brief summary of some of the proposed impacts. Dr. Kelley Strike will provide an update next month and hopes the budget may be approved by then.

C. Food Service Meal Prices

Please see the attached [topic summary sheet](#) from Dr. Kelley Strike.

Motion by Kendra Osness, second by Brett Woller to forward to the full Board the approval of offering universal free breakfast and no change to milk or lunch prices for 2023-24. All ayes; motion carried unanimously.

D. Future Referendum Scenarios Discussion

Dr. Kelley Strike and Shannon Murray met with PMA to discuss potential referendum scenarios. PMA will provide feedback on three potential referendum scenarios to provide guidance for discussions at focus group sessions this summer and for the district to make a decision about a potential future referendum.

E. Budget Monthly Review

The monthly budget documents are available for your review.

- i. [Budget Calendar](#)
- ii. [Monthly Budget Review](#)

VI. Human Resources

A. New Position(s) - Co-op Coordinator Positions

Please see attached [topic summary](#) from Dr. Kelley Strike and Trisha Detert recommending a new part time position that will focus on certified co-op experiences at Merrill High School. Additionally, a stipend will be offered to support Co-op students as the FCS teacher has a full schedule. This will be funded through CTE Incentive Grant.

Motion by Kendra Osness, second by Brett Woller to forward to the full Board the approval of the co-op positions as presented. All ayes; motion carried unanimously.

B. Personnel Report - Standing Agenda Item

Personnel Report was shared.

VII. Items for Next Meeting

Preliminary Budget

Focus Group Updates

VIII. Adjournment

Motion by Brett Woller, second by Kendra Osness to adjourn the meeting at 5:55pm. All ayes, motion passed unanimously.